

Cabinet



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Friday, 28 October 2022

A meeting of the **Cabinet** of North Norfolk District Council will be held in the Council Chamber - Council Offices on **Monday, 7 November 2022 at 10.00 am.**

At the discretion of the Chairman, a short break will be taken after the meeting has been running for approximately one and a half hours

Members of the public who wish to ask a question or speak on an agenda item are requested to arrive at least 15 minutes before the start of the meeting so that the Chairman can re-order the agenda if necessary.

Further information on the procedure for public speaking can be obtained from Democratic Services, Tel:01263 516010, Email:emma.denny@north-norfolk.gov.uk. Please note that this meeting is livestreamed:<https://www.youtube.com/channel/UCsShJeAVZMS0kSWcz-WyEzg>

Anyone attending this meeting may take photographs, film or audio-record the proceedings and report on the meeting. Anyone wishing to do so should inform the Chairman. If you are a member of the public and you wish to speak on an item on the agenda, please be aware that you may be filmed or photographed.

Emma Denny
Democratic Services Manager

To: Mrs W Fredericks, Mrs A Fitch-Tillett, Ms V Gay, Mr R Kershaw, Mr N Lloyd, Mr E Seward, Miss L Shires, Mr T Adams and Mr A Brown

All other Members of the Council for information.
Members of the Management Team, appropriate Officers, Press and Public



If you have any special requirements in order to attend this meeting, please let us know in advance
If you would like any document in large print, audio, Braille, alternative format or in a different language please contact us

Chief Executive: Steve Blatch
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A G E N D A

1. TO RECEIVE APOLOGIES FOR ABSENCE

2. MINUTES

1 - 8

To approve, as a correct record, the minutes of the meeting of the Cabinet held on 03 October 2022

3. PUBLIC QUESTIONS AND STATEMENTS

To receive questions and statements from the public, if any.

4. ITEMS OF URGENT BUSINESS

To determine any other items of business which the Chairman decides should be considered as a matter of urgency pursuant to Section 100B(4)(b) of the Local Government Act 1972

5. DECLARATIONS OF INTEREST

9 - 14

Members are asked at this stage to declare any interests that they may have in any of the following items on the agenda. The Code of Conduct for Members requires that declarations include the nature of the interest and whether it is a disclosable pecuniary interest (see attached guidance and flowchart)

6. MEMBERS' QUESTIONS

To receive oral questions from Members, if any

7. RECOMMENDATIONS FROM OVERVIEW & SCRUTINY COMMITTEE

To consider any recommendations referred to the Cabinet by the Overview & Scrutiny Committee for consideration by the Cabinet in accordance within the Overview and Scrutiny Procedure Rules

8. PURCHASE OF FURTHER TEMPORARY ACCOMMODATION UNIT 15 - 18

Summary: This report recommends purchase of a further property which the Council will use to temporarily accommodate homeless households.

Options considered: Do not use the allocated budget to purchase property and place households in expensive and inferior bed and breakfast style accommodation.

Conclusions: The Council has a duty to provide temporary accommodation for homeless households. The Council purchases much of this accommodation from the private sector with a significant net cost to the Council. The council has identified an annual capital budget of £250k per annum (2022/23-2025/26) to purchase further properties to provide better quality and better value for money options for homeless households needing

temporary accommodation. This report recommends purchase of a 2-bedroom flat in Mundesley

Recommendations: That Cabinet note the purchase

Reasons for Expenditure over £100,000.
Recommendations:

LIST OF BACKGROUND PAPERS AS REQUIRED BY LAW

(Papers relied on to write the report, which do not contain exempt information and which are not published elsewhere)

Purchase of two properties for use as Temporary Accommodation for homeless households – Cabinet, 2 March 2020 Purchase of further property for use as Temporary Accommodation for homeless households - Cabinet 18 May 2020 and Cabinet 7 July 2020 Purchase of four units of Temporary / Move-on accommodation for Rough Sleepers – Purchase recommendations - Cabinet 7 December 2020 Use of Underspends to fund further TA purchase - Cabinet 15 March 2021 Purchase of Temporary Accommodation Unit - Cabinet 6 September 2022
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Cabinet Member(s) Cllr Wendy Fredericks	Ward(s) affected: Mundesley
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Contact Officer, telephone number and email:

Nicky Debbage, Housing Strategy & Delivery Manager, 01263 516027, nicky.debbage@north-norfolk.gov.uk

9. BUDGET MONITORING REPORT 2022/23 - PERIOD 6

19 - 44

Summary: This report summarises the budget monitoring position for the revenue account, and reserves statement to the end of September 2022

Options considered: Not applicable

Conclusions: The overall position at the end of September 2022 shows a £4,191,298 underspend for the current financial year on the revenue account, this is however currently expected to deliver a full year overspend of £909,235. (At the end of 2021/22 £616k was added to the General reserve to help offset the impacts of pay and inflation in the current year)

Recommendations: **It is recommended that Cabinet:**

- 1) Note the contents of the report and the current budget monitoring position.**

2) **Recommend to Council that any outturn deficit is funded from a contribution from the use of the General Reserve**

3) **Agree that a regular update should be provided to Members on the measures being undertaken to mitigate and reduce the current forecast deficit**

Reasons for Recommendations: To update Members on the current budget monitoring position for the Council.

LIST OF BACKGROUND PAPERS AS REQUIRED BY LAW

(Papers relied on to write the report, which do not contain exempt information, and which are not published elsewhere)

System Budget monitoring reports

Cabinet Member(s) Cllr Eric Seward	Ward(s) affected All
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Contact Officer, telephone number and email: Alison Chubbock 07967 325037 Alison.chubbock@north-norfolk.gov.uk

10. PRUDENTIAL INDICATORS 2021-22

45 - 48

Summary: This report presents the out-turn position in respect of the Prudential Indicators for 2021-22.

Options considered: To approve the out-turn position in respect of the 2021-22 Prudential Indicators, or Do nothing.

Conclusions: The Prudential Indicators for 2021-22 are fully complied with.

Recommendations: Members are asked to consider the report and recommend the following to Full Council:

That the out-turn position in respect of the 2021-22 Prudential Indicators are approved

Reasons for Recommendations: To meet the requirements of the CIPFA Prudential Code and the CIPFA Treasury Management code of Practice.

Cabinet Member(s) Ward(s) affected
Cllr Eric Seward N/A

Contact Officer, telephone number and email:
Alison Chubbock, 07967 325037, alison.chubbock@north-norfolk.gov.uk

11. PERFORMANCE MANAGEMENT FRAMEWORK

49 - 80

Summary: To present to Cabinet the outcome of the Performance Management Framework Project. That is a new Performance Management Framework

Options considered:

1. Continue with the current performance management framework.
2. Withdraw the current framework and not replace it.
3. Produce a new Performance Management Framework.

Conclusions: The attached Performance Management Framework, Appendix A, meets the needs of the Council and provides a framework that is fit for purpose.

Recommendations: **Cabinet is recommended to approve the Performance Management Framework and delegate authority to the Chief Executive to approve any amendments to the framework prior to the full review in four years' time.**

Reasons for Recommendations: To ensure the Council has a Performance Management Framework that is fit for purpose.

Cabinet Member(s) Cllr T Adams	Ward(s) affected All
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Contact Officer, telephone number and email:
Helen Thomas, Policy & Performance Management Officer

12. NORTH NORFOLK CORPORATE PLAN - REVIEW OF DELIVERY FEBRUARY 2020 - OCTOBER 2022 AND AGREEMENT OF PRIORITY OBJECTIVES FOR THE PERIOD TO MAY 2023

81 - 124

Summary: Following the District Council elections in May 2019 the Council developed and agreed a Corporate Plan in November 2019 and a Delivery Plan in February 2020, which detailed the authority's key priorities and objectives over the four-year period to 2023.

Soon after agreement of the Delivery Plan the COVID pandemic spread to the UK and

much of the Council's focus during 2020 moved towards a response to this unprecedented situation supporting our residents and businesses. Over the following two and a half years the Council has balanced its response to the pandemic and new and emerging situations including delivery of the Homes for Ukraine programme locally and the rising cost of living pressures whilst delivering against the Delivery Plan objectives and maintaining core service provision.

During this time the Cabinet has reviewed the Delivery Plan objectives and actions in October 2020 and November 2021 reviewing progress and setting priorities for the forthcoming twelve months.

This report details the progress made in delivering against the Delivery Plan and outlines where priority focus will be directed over the next six months – ie until the Full Council elections in May 2023, following which the newly elected Council will have an opportunity to develop a new Corporate Plan.

Options considered: Given the changing context in which the Council has needed to operate over the period since March 2020 due to COVID and issues arising as a result of the war in Ukraine, the Council could have resolved not to progress any of the Corporate Plan objectives because of the need to direct capacity and resources in responding to those unprecedented world events.

However, the Cabinet has considered the capacity of the Council to take forward actions detailed in the Corporate Plan Delivery Plan, sometimes over extended timescales, reflecting the changed context in which the Council has had to operate.

The alternative options considered were:-

- do nothing to re-profile the Delivery Plan actions, or
- agree to “pause” all Delivery Plan actions and concentrate on the COVID, Homes for Ukraine and cost of living pressures responses and Business As Usual service provision.

Conclusions: The report details a practical and measured response to the Council prioritising its Delivery Plan actions for the remaining period of this Council administration – ie through until May 2023.

Recommendations: Cabinet is asked to review and comment on the progress made against the original and revised Delivery Plan objectives and agree those objectives where they would wish focus to be directed over the period to May 2023.

Reasons for Recommendations: To reflect the changed circumstances in which the Council has operated over the period since March 2020 in seeking to balance its Corporate Plan priorities against unforeseen developments such as COVID and the war in Ukraine.

Cabinet Member(s)	Ward(s) affected All
Cllr Tim Adams, Leader of the Council	
Contact Officer, telephone number and email: Steve Blatch, Chief Executive Email:- steve.blatch@north-norfolk.gov.uk Tel:- 01263 516232	

13. EXCLUSION OF PRESS AND PUBLIC

To pass the following resolution:

“That under Section 100A(4) of the Local Government Act 1972 the press and public be excluded from the meeting for the following item of business on the grounds that they involve the likely disclosure of exempt information as defined in paragraphs _ of Part I of Schedule 12A (as amended) to the Act.”

14. PRIVATE BUSINESS